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Board of Trustees Meeting Minutes 1977-02-10

Bowling Green State University

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Proceedings, Trustees Bowling Green State University

February 10, 1977

82-1975 ERIKSEN'S, INC., TOLEDO OHIO

Bowling Green, Ohio
February 10, 1977

As specified in the official meeting notice, the Board of Trustees met in the Alumni Room, University Union, with the following members present: Charles Shanklin, Chairman; M. Shad Hanna; Frazier Reams, Jr.; John Lipaj; Norman Rood; Donald Simmons; and Arthur Spiegel. Albert Dyckes was not present due to schedule conflicts; Robert Savage, Vice Chairman, could not attend because of illness.

Also attending were President Hollis Moore; Richard Edwards, Vice President and Secretary to the Board; Joseph Perry, Faculty Representative; Mark Kerns, Undergraduate Student Representative; Michael Coffman, Graduate Student Representative; Richard Eakin, Vice Provost for Student Affairs; Roland Engler, University Architect; Michael Ferrari, Vice President of Resource Planning; James Hof, Vice President for Public Services; Paul Nusser, Treasurer; George Postich, Vice President for Operations; Elton Ringer, Associate Vice President of Resource Planning; Kenneth Rothe, Provost; Wesley Hoffman, Municipal Administrator, City of Bowling Green; Ober Simon, Resident State Examiner of Ohio; representatives of the press; and a number of observers.

The Chairman called the meeting to order at 10:10 a.m.

Minutes - November 15, 1976 - Meeting

No. 33-77 It was moved by Mr. Rood, seconded by Mr. Simmons, that the minutes of the November 15, 1976, meeting be approved as written. The motion was approved.

Report of the Finance Committee

Mr. Shanklin called upon Norman Rood, Finance Committee Chairman, to report. Mr. Rood stated that the committee had met to review three proposed items: (1) Residence and Dining Hall Budgets for 1977-78; (2) Student Fees and Charges for Summer 1977; and (3) Work Projects requiring Auxiliary Funding. Mr. Rood asked Dr. Ferrari to present the items.

(1) Residence and Dining Hall Budgets 1977-78

Vice President Ferrari reported that the proposed budgets for 1977-78 total \$7,415,000 for the residence halls and \$3,868,000 for the dining halls. He noted that both are directed toward the general philosophy and major goals of a quality residential program and reflect student costs and the necessity to meet the debt service requirements of bondholders. The proposed budgets are balanced, Dr. Ferrari stated, with no increase in current room charges and only a \$5 increase in the basic meal plan program which also incorporates the development of optional meal plans to meet diverse student needs and preferences. He explained that the cost savings changes proposed would be evaluated during 1977-78 in terms of their effect on the quality of residential life.

In response to an inquiry from Mr. Shanklin, Mr. Kerns emphasized the need for careful consideration on where staff reductions would be made in the resident advisor program. Mr. Shanklin pointed out that staff reductions would be made in predominantly upperclass residence halls.

President Moore commented that the recommended staffing patterns for the coming year should be considered on an experimental basis and that matters such as damage reports will be watched closely.

In response to a question by Mr. Simmons, Dr. Eakin explained that a check is made of residence hall rooms at the end of each quarter and any expenditure for damage or breakage in the unit is charged to the student.

No. 34-77 It was moved by Mr. Rood and seconded by Mr. Reams that the following Residence Halls Budget be approved for 1977-78; and, furthermore, because of the enrollment and cost uncertainties related to the energy crisis and other factors, that the President, or his designee, is authorized to approve interfund transfers within the approved operating budget and appropriate reserve funds to maintain a balanced budget.

The Secretary conducted a roll call vote with the following results: Voting "yes"--Mr. Hanna, Mr. Lipaj, Mr. Reams, Mr. Rood, Mr. Shanklin, Mr. Simmons, Mr. Spiegel. The motion was adopted by seven affirmative votes.

PROPOSED RESIDENCE HALL BUDGET, 1977-78

<u>SOURCES OF FUNDS</u>	<u>Approved 1976-77</u>	<u>Proposed 1977-78</u>
Student Room Rentals	\$ 6,652,400	\$ 6,669,000
Interest Income	346,000	310,000
(See Note) Conference Income	55,000	70,000
Vending Income	32,800	45,000
Facility Rentals	251,000	251,000
Other Income	62,000	70,000
Total Sources of Funds	\$ 7,399,200	\$ 7,415,000
<u>EXPENSES</u>		
<u>Staffing Expenses</u>		
<u>Hall Management Salaries</u>		
Hall Directors & Assistants - Salaries	\$ 190,000	\$ 184,200
Housemothers' Salaries	69,000	68,000
Hall Receptionists' Salaries	120,000	86,500
Sub-Total	\$ 379,000	338,700
<u>Custodial/Maintenance Salaries</u>		
Custodial Staff Salaries	745,900	\$ 770,000
Maintenance Staff Salaries	86,300	93,000
Sub-Total	\$ 832,200	\$ 863,000

Note: Budget analysis included in material submitted to trustees in advance of the meeting.

(continued)

#2-1975 ERIKSEN'S, INC., TOLEDO, OHIO

Proposed Residence Hall Budget, 1977-78
(continued)

	Approved 1976-77	Proposed 1977-78
<u>Student Employment Wages</u>		
Resident Advisors	\$ 190,000	\$ 167,200
Desk Clerks	142,300	125,500
Night Guards	58,000	58,000
Temporary	2,300	2,300
Sub-Total	\$ 392,600	\$ 353,000
<u>Total Staff Benefits</u>		
Retirement Contributions	\$ 136,700	\$ 153,200
Hall Directors/Assts. Apts.	63,100	63,100
Insurance Program	69,894	69,900
Other	20,000	20,000
Sub-Total	\$ 289,694	\$ 314,700
Sub-Total of Salaries, Wages, Benefits	\$ 1,893,494	\$ 1,369,400
<u>Operating Expenses</u>		
Student Programs	\$ 40,000	\$ 40,000
Custod/Main. Supplies	179,900	193,500
Custod/Main. Equipment	22,900	25,000
Custod/Main. Repairs	91,100	95,500
Other Operating	67,350	67,000
Sub-Total	\$ 401,250	\$ 421,000
<u>Fixed & General Expenses</u>		
Debt Service	\$ 1,836,506	\$ 1,752,000
Utilities/Gen. Serv. Chgs.	1,730,000	1,815,000
Depreciation/Facility Chgs.	1,116,600	1,138,100
Property Insurance	58,650	59,500
Student Telephones	362,700	360,000
Sub-Total	\$ 5,104,456	\$ 5,124,600
TOTAL EXPENSES	\$ 7,399,200	\$ 7,415,000

No. 35-77

It was moved by Mr. Rood and seconded by Mr. Reams that the following Dining Halls Budget be approved for 1977-78; and furthermore, because of the enrollment and cost uncertainties related to the energy crisis and other factors, that the President, or his designee, is authorized to approve interfund transfers within the approved operating budget and appropriate reserve funds to maintain a balanced budget.

The Secretary conducted a roll call vote with the following results: Voting "yes"--Mr. Hanna, Mr. Lipaj, Mr. Reams, Mr. Rood, Mr. Shanklin, Mr. Simmons, Mr. Spiegel. The motion was adopted by seven affirmative votes.

PROPOSED DINING HALL BUDGET, 1977-78

	Approved 1976-77	Proposed 1977-78
<u>SOURCES OF FUNDS:</u>		
Coupon Income & Cash Sales	\$ 3,338,800	\$ 3,542,000
Interest Income	153,500	145,000
Facility Charge/Rentals	46,950	81,000
Miscellaneous	80,000	100,000
TOTAL SOURCES OF FUNDS	\$ 3,619,250	\$ 3,868,000
<u>EXPENSES:</u>		
Food Service Management:		
Food Service Staff Salaries	\$ 697,737	\$ 765,800
Student Employment/Part-time wages	477,700	497,700
Staff Benefits	248,239	294,300
Sub-Total	\$ 1,423,676	\$ 1,557,800
Operating Expenses:		
Cost of Food	\$ 1,195,974	\$ 1,253,700
Supplies	142,000	168,800
Other (repairs, telephone, equipment, other)	59,000	64,000
Sub-Total	\$ 1,396,974	\$ 1,486,500
Other Expenses:		
Facility Charge/Depreciation	\$ 195,800	\$ 203,500
Utilities/General Service Charge	597,300	614,200
Property Insurance	5,500	6,000
Sub-Total	\$ 798,600	\$ 823,700
TOTAL EXPENSES	\$ 3,619,250	\$ 3,868,000

Room and Meal Plan Rates for 1977-78

Mr. Shanklin stated that the room and meal charges at Bowling Green State University are still the lowest in the state. Further, he said, the Bowling Green student not only gets more for his/her money than in any other dorm system in the state, but the facilities are the best maintained and the most efficiently operated as well. He commended the administration for the choices made in the attempt to provide high quality facilities at the lowest possible cost to the student.

No. 36-77

It was moved by Mr. Rood and seconded by Mr. Reams that the following room and board rates for 1977-78 be approved, to be effective September, 1977.

The Secretary conducted a roll call vote with the following results: Voting "yes"--Mr. Hanna, Mr. Lipaj, Mr. Reams, Mr. Rood, Mr. Shanklin, Mr. Simmons, Mr. Spiegel. The motion was adopted by seven affirmative votes.

2-1975 ERIKSEN'S, INC., TOLEDO OHIO

PROPOSED ROOM AND MEAL PLAN RATES - 1977-78

	1976-77 Rates			Proposed 1977-78 Rates						
	Room	Meal Plan	Total	Room	Meal Plans			Totals:		
					A	B	C	Room & Meal Plans		
					A	B	C	A	B	C
I. Conklin, Founders, Harshman, Kohl, Kreischer, McDonald, Prout, & Rodgers Halls *										
Standard Occupancy										
Quarterly Rate	271	180	451	271	185	222	259	456	493	530
Three Quarters	813	540	1353	813	555	666	777	1368	1479	1590
Single Occupancy										
Quarterly Rate	347	180	527	347	185	222	259	532	569	606
Three Quarters	1041	540	1581	1041	555	666	777	1596	1707	1818
II. Offenhauer Hall										
Standard Occupancy										
Quarterly Rate	304	180	484	304	185	222	259	489	526	563
Three Quarters	912	540	1452	912	555	666	777	1467	1578	1689
Single Occupancy										
Quarterly Rate	380	180	560	380	185	222	259	565	602	639
Three Quarters	1140	540	1680	1140	555	666	777	1695	1806	1917
III. Small Group Living Units										
Room Plan Only										
Quarterly Rate	293	n/a	--	293	n/a	n/a	n/a	--	--	--
Three Quarters	879	n/a	--	879	n/a	n/a	n/a	--	--	--

* The Meal Plan is optional for residents of Conklin and North McDonald Halls

(2) Student Fees and Charges for Summer 1977

Dr. Ferrari said that the proposed schedule of fees includes a reduction in residence halls charges and in the general fee totaling \$24 and that this proposal reflects proposed economy of operations and an effort to heighten the attractiveness of summer school.

Dr. Rothe reported that summer school tentatively would start at the end of June and discussed the impact of school closings as a result of the energy crisis this winter on the summer school calendar at the University. President Moore stated that some discussion had been held at the national level concerning the closing down of schools during the winter and extending sessions into the summer. He expressed concern for the high school seniors because of the time lost during this winter season and announced that the University would not have an admissions closing date this year, with some adjustments being considered because of those individuals who are coming to start the freshman year.

Mr. Shanklin said that this is an effort to increase the summer school enrollment as well as to reduce the cost also to those students now enrolled who may be interested in this program.

President Moore stated that improvement of the summer enrollment will assist in terms of subsidy payments, as only summer and fall terms are considered in determining the annual subsidy by the state.

No. 37-77 It was moved by Mr. Rood and seconded by Mr. Reams that the Summer School 1977 student fees and charges for the main campus and off-campus centers be as follows:

STUDENT FEES AND CHARGES FOR SUMMER 1977

		Full-Time Rate	Hourly Rate
Instructional Fee:			
Undergraduate	-	\$ 230.00	\$ 23.00
Graduate	-	330.00	30.00
Instructional Fee Surcharge	-	9.00	1.00
Nonresident Fee *	-	400.00	40.00
General Fee	-	33.00	3.50
Facility Fee	-	17.00	2.00
Residence Hall Room Rates:			
Standard Occupancy	-	250.00	
Single Occupancy	-	347.00	
Meal Plan	-	180.00	

* Includes Firelands Campus

The Secretary conducted a roll call vote with the following results: Voting "yes"--Mr. Hanna, Mr. Lipaj, Mr. Reams, Mr. Rood, Mr. Shanklin, Mr. Simmons, Mr. Spiegel. The motion was declared adopted by seven affirmative votes.

(3) Work Projects requiring Auxiliary Funding

Chairman Shanklin asked Mr. Postich to report concerning allocation of funds for 1977 auxiliary projects.

Mr. Postich indicated that there are 91 projects submitted for replacing, renovating and/or improving auxiliary areas only--73 are in the residence halls and 18 in other auxiliaries. He said that some of the projects are directly related to energy/environmental improvements. Mr. Postich recommended that approval be

#2-1975 ERIKSEN'S, INC., TOLEDO, OHIO

Proposed Residence Hall Budget, 1977-78
(continued)

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Resident Advisors	\$ 190,000	\$ 167,200
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#2-1978 ERIKSEN'S, INC., TOLEDO OHIO

PROPOSED ROOM AND MEAL PLAN RATES - 1977-78

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* Includes Firelands Campus

The Secretary conducted a roll call vote with the following results: Voting "yes"--Mr. Hanna, Mr. Lipaj, Mr. Reams, Mr. Rood, Mr. Shanklin, Mr. Simmons, Mr. Spiegel. The motion was declared adopted by seven affirmative votes.

(3) Work Projects requiring Auxiliary Funding

Chairman Shanklin asked Mr. Postich to report concerning allocation of funds for 1977 auxiliary projects.

Mr. Postich indicated that there are 91 projects submitted for replacing, renovating and/or improving auxiliary areas only--73 are in the residence halls and 18 in other auxiliaries. He said that some of the projects are directly related to energy/environmental improvements. Mr. Postich recommended that approval be

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given to the list of projects of which 55 can be started immediately.

President Moore stated that the funds for these projects will come from reserve accounts of the respective residence halls with the remainder to be supported by transfers from the respective Current Fund Balance accounts and by an allocation of Facility Fee income.

Mr. Rood suggested that the procedure for completion of these renovations and improvements be explained. Mr. Postich said that 45 of the projects will have to be bid because of size and the fact that the University work force will be involved with other projects. He further stated that these proposals are coming to the Board now because of the need for additional time to write the specifications in order to let the contracts.

No. 38-77 It was moved by Mr. Rood and seconded by Mr. Reams that approval be given to the allocation of funds for 1977 Auxiliary Projects--totaling \$1,538,340--as listed. And further, this Board authorizes the President or his designee, in the future, to proceed with various auxiliary projects for the replacement, renovation and/or improvement of the auxiliary activities without the prior approval of the Board as long as:

- A. The cost of any single project does not exceed \$10,000; and
- B. The cumulative project costs for any one fiscal year and any one accounting unit charged to either
 - (1) the Reserve for Depreciation does not exceed
 - (a) fifty percent (50%) of the annual accrual to the Reserve for Depreciation for the respective accounting unit; or
 - (b) ten percent (10%) of the accumulated Reserve for Depreciation at the beginning of that year for the respective accounting unit; or
 - (2) a Surplus Account does not exceed in any one fiscal year one and one-half percent (1-1/2%) of the combined building and equipment valuation of each respective accounting unit.
- C. The Vice President for Operations provides a status report of the Auxiliary Projects undertaken as a result of this policy being approved.

The Secretary conducted a roll call vote with the following results: Voting "yes"--Mr. Hanna, Mr. Lipaj, Mr. Reams, Mr. Rood, Mr. Shanklin, Mr. Simmons, Mr. Spiegel. The motion was adopted by seven affirmative votes.

Planning Grant to the Wood County Airport
Authority and Bowling Green State University

Chairman Shanklin called upon Mr. Wesley Hoffman, secretary-treasurer of the Wood County Airport Authority, who was in attendance to represent the president of the Authority, Daniel W. Reddin III. Mr. Hoffman outlined the background for the planning project of improvement of the airport facility, stating that application had been made to the Federal Aviation Administration (FAA) for a grant of funds for the project. He said that notification was received from the FAA on January 5, 1977, of the award of a Master Planning Grant Offer, not to exceed \$14,223, to the Wood County Airport Authority and BGSU, as co-sponsors of the project, and that the Airport Authority had already adopted a resolution indicating its intent to serve as co-sponsor. He further explained that 90 percent of the total planning costs will be picked up by the federal grant and the remainder by the Airport Authority.

In the discussion, Mr. Hoffman pointed out that one of the improvements planned would be the development of an east-west runway in order to divert airport traffic away from the city; that he was aware that some additional land would be needed, possibly involving the rerouting of Mercer Road along Interstate 75; and that should the planners resolve other problems involved, particularly with respect to air rights, an application will be made for construction grant. He concluded by saying that he believed this grant to be in the best interests of the community and of the University.

Mr. Spiegel commented that, as a user of the airport, he would be in favor of the University's co-sponsorship of this project.

No. 39-77 It was moved by Mr. Spiegel and seconded by Mr. Lipaj that the following resolution be adopted:

RESOLUTION

WHEREAS, Bowling Green State University did agree on August 24, 1976, as evidenced by an Airport Master Planning Grant Application submitted to the United States of America, Department of Transportation, Federal Aviation Administration, to serve as co-sponsors with the Wood County Airport Authority for a grant of funds for a project for the development for planning purposes to determine the extent, type and nature of development needed for the Wood County Airport at Bowling Green, Ohio; and

WHEREAS, the United States of America, Department of Transportation, Federal Aviation Administration, has proposed to commit itself to participate in the allowable cost of the project, not to exceed a maximum obligation of \$14,223.00;

NOW, THEREFORE BE IT RESOLVED That the Treasurer of Bowling Green State University be authorized, on behalf of Bowling Green State University, to accept the Grant Offer as evidenced by Exhibit A (Planning Grant Agreement, FAA Form 5900-1 PG 1 dated January 4, 1977 Project No. A-39-0010-01, Contract No. DOT-FA-77GL-7693 -- copy attached to resolution included in trustee meeting agenda book).

The motion was adopted with no negative votes.

Proposed Revisions - Policy Statement on
Faculty Appointment and Tenure

Mr. Shanklin asked Provost Rothe to comment on the proposed revisions. Dr. Rothe said that the changes include a modification in the probationary period (Section IV); allowance of prior full-time teaching experience at an accredited college or university up to a maximum of three years for three or more years of such experience (Section II-B-1); and a revision of the article concerning dismissal for cause and the limitation of the right to counsel of a tenured faculty member (Section VIII). Both Dr. Rothe and Dr. Perry reported that the changes were approved by the Faculty Senate over a period of time and recommended approval by the Board.

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No. 40-77 It was moved by Mr. Lipaj and seconded by Mr. Simmons that approval be given to the revisions as listed in the Statement of University Policy on Faculty Appointment and Tenure (Sections II-B-1, IV, and VIII).

During the discussion which followed, several Board members expressed concern as to whether the faculty member's rights are protected in the limitation placed on the selection of legal counsel.

Dr. Rothe responded that existing procedures concerning counsel in appeal cases have worked very well and it was his belief that the faculty member would prefer to settle matters inside the University, if possible, and not be involved in court proceedings.

Upon recommendation by several of the Board members, with the concurrence of Provost Rothe, the chair announced that consideration be given to withdrawal of the original motion (40-77), following which the motion was withdrawn by Mr. Lipaj, and the second was withdrawn by Mr. Simmons. Mr. Shanklin recommended that action be taken on each of the two parts of the motion, in response to which the following motions were made:

No. 40-77 It was moved by Mr. Lipaj and seconded by Mr. Simmons that approval be given to the following revisions (Sections II-B-1 and IV) of the Statement of University Policy on Faculty Appointment and Tenure (as approved by the Board of Trustees on May 10, 1968; and amended on May 20, 1971, and August 27, 1975), to be effective beginning July 1, 1977:

UNIVERSITY POLICY ON FACULTY APPOINTMENT AND TENURE

SECTION II-B-1 (Present Statement)

1. Full-time temporary appointment shall be by annually renewable agreement and may continue for a period no longer than six years for an Instructor, five years for an Assistant Professor or Associate Professor. This maximum period shall be reduced by one year for one year of prior full-time teaching experience at an accredited college or university, and by two years for two or more years of such experience. Temporary appointment may be terminated by action of the appointee or by action of the University as hereinafter provided.

SECTION II-B-1 (Proposed Statement)

1. Full-time temporary appointment shall be by annually renewable agreement and may continue for a period no longer than seven years for an Instructor, Assistant, and Associate Professor. This maximum period shall be reduced by one year for each year of prior full-time teaching experience at an accredited college or university, up to a maximum of three years for three or more years of such experience. Temporary appointment may be terminated by action of the appointee or by action of the University as hereinafter provided.

SECTION IV (Present Statement)

- IV. Probationary Period. The period of probationary service on a regular appointment to the teaching faculty shall be six years for an Instructor, five years for an Assistant Professor or an Associate Professor. Appointment at the rank of Professor (except Visiting Professor) shall carry immediate tenure. All years of prior full-time teaching service at Bowling Green State University and in other accredited colleges and universities, and/or all prior years of other kinds of full-time employment deemed by the University to be directly applicable to teaching service shall count in meeting the probationary period requirement; provided, however, that in any case the probationary period shall include full-time service on the faculty of Bowling Green State University of four years for an Instructor, three years for an Assistant Professor and three years for an Associate Professor. Part-time service and time spent on leave of absence, excepting for the time spent on leave of absence for scholarly activity (excluding study for advanced degrees), shall not be counted as part of the probationary period. When a faculty member is promoted from within the University, his/her total probationary period shall be the number of years indicated herein for the rank to which he is promoted. The probationary period for new appointments to the faculty made after the start of any semester, quarter, or other established unit of an academic year shall begin with the first day of that period provided, however, that the appointee served one-half or more of that unit. If the time of service was less than one-half, then the probationary period shall commence with the beginning of the next academic period.

SECTION IV (Proposed Statement)

- IV. Probationary Period. The period of probationary service on a regular appointment to the teaching faculty shall be seven years for an Instructor, Assistant and Associate Professor. Appointment at the rank of Professor (except Visiting Professor) shall carry immediate tenure. All years of prior full-time teaching service at Bowling Green State University and in other accredited colleges and universities, and/or all prior years of other kinds of full-time employment deemed by the University to be directly applicable to teaching service shall count in meeting the probationary period requirement; provided, however, that in any case the probationary period shall include full-time service on the faculty of Bowling Green State University of four years for an Instructor, Assistant Professor, and Associate Professor. (No changes in the remainder of Section IV.)

The motion was approved by vote of the majority of the members present (one dissenting vote).

No. 41-77 It was moved by Mr. Spiegel and seconded by Mr. Simmons that the proposed revision of Section VIII (as included in the agenda book) of the Statement of University Policy on Faculty Appointment and Tenure be tabled for further study and review. The motion was approved with no negative votes.

#2-1975 ERIKSEN'S, INC., TOLEDO, OHIO

Reciprocal Agreement - Medical College of Ohio,
The University of Toledo and Bowling Green State University

No. 42-77

In accordance with a recommendation from the Consortium on Health Education in Northwest Ohio (CHENO) and in the interest of policy conformance with actual practice, Mr. Simmons moved, and Mr. Spiegel seconded, to amend the reciprocal fee waiver agreement, adopted by the Board of Trustees on November 5, 1975, between Bowling Green State University and the Medical College of Ohio, by deleting the words "and staff." (The amendment applies to the Medical College of Ohio ONLY; the reciprocal agreement with the University of Toledo covers both full-time faculty and staff.) The motion was adopted with no negative votes.

Proposed Amendments to Governance Documents: Academic
Charter and University Policy on Faculty Appointment and Tenure

No. 43-77

It was moved by Mr. Spiegel and seconded by Mr. Hanna that approval be given to the following amendments to the Academic Charter (Governance Document II) and to the University Policy on Faculty Appointment and Tenure:

PROPOSED AMENDMENTS TO ACADEMIC CHARTER

(a line is drawn through words or sentences to be omitted and suggested changes to be substituted are indicated in caps and underscored)

ARTICLE IV - The Faculty Senate

Section 6-D: Committee on Faculty Personnel and Conciliation

This Committee shall be composed of nine faculty members on tenure, elected by members of the Senate for three-year terms in such manner that not more than three terms shall expire simultaneously. Members of this Committee are not required to be Senate members. ~~The Committee shall have the following specific purposes:~~

IN THE EVENT THE COMMITTEE MEMBERSHIP IS NOT SUFFICIENT BECAUSE OF CHALLENGES OR DISQUALIFICATIONS, MEMBERS OF THE FACULTY WHO HAD SERVED ON THE FACULTY PERSONNEL AND CONCILIATION COMMITTEE DURING THE PRECEDING FIVE YEARS SHALL SERVE AS A PANEL FROM WHICH ONE OR MORE SELECTIONS MAY BE DRAWN TO COMPLETE THE FORMATION OF A HEARING BOARD.

THE COMMITTEE SHALL HAVE THE FOLLOWING SPECIFIC PURPOSES:

1. to consider . . . (as written)
2. to consider . . . "
3. to adjudicate . . . "

PROPOSED AMENDMENTS TO
UNIVERSITY POLICY ON FACULTY APPOINTMENT AND TENURE

Section III: Terms in Writing

The type and status of appointment or changes in the type and/or status of appointment shall be in writing and in a form approved and executed by the University and the employee. Faculty rank (appointment), change in status (promotion) and tenure in an academic department shall not be granted without the consent of the department affected. In the event consent is not granted, the academic department involved shall file a complete explanatory report with the ~~Academic Council~~ DEAN OR APPROPRIATE ADMINISTRATIVE OFFICER stating the reasons for not granting the consent in the specific case involved. ~~The Academic Council shall be the final authority to sustain or reverse the original decision of the academic department.~~ IN ANY EVENT FINAL AUTHORITY RESTS WITH THE PRESIDENT. Failure of an academic department to file a complete explanatory report as herein required within fifteen (15) days from the date of written notification that a specific candidate is nominated for appointment with rank in the department affected shall constitute consent, except that when classes are suspended for more than three days the waiting period shall be thirty (30) days. ~~The Academic Council~~ DEAN OR APPROPRIATE ADMINISTRATIVE OFFICER may extend the time periods noted above for an additional period of fifteen (15) days in those instances where in HIS/HER judgment such extension of time is deemed advisable. WITHIN THIRTY (30) DAYS AFTER THIS PROCESS HAS TRANSPIRED, THE AGGRIEVED PARTY HAS THE RIGHT TO APPEAL THE DECISION TO THE FACULTY PERSONNEL AND CONCILIATION COMMITTEE.

The motion was adopted with no negative votes.

Appointments to Firelands Campus Board

No. 44-77

It was moved by Mr. Simmons and seconded by Mr. Rood that the following be reappointed to the Firelands Campus Board--for terms ending in 1980:

Representing Huron County: Mildred Burns, Norwalk, Ohio
Representing Erie County: Gerald Swank, Sandusky, Ohio

The motion was approved with no negative votes.

Sponsored Grants and Contracts

No. 45-77

It was moved by Mr. Rood and seconded by Mr. Spiegel that grants and/or contracts in the amount of \$1,608,274.27, as listed for the following periods, be accepted and expenditures applicable thereto in that amount be authorized:

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No. 45-77
(cont.)

Monthly Totals		Fiscal Year to Date
October 1976	\$ 60,046.33	\$ 3,097,207.08
November 1976	87,821.94	3,185,029.02
December 1976	45,750.00	3,230,779.02
January 1977	1,414,656.00	4,645,435.02

Motion was approved with no negative votes.

COMPARATIVE SUMMARY OF GRANTS AND CONTRACTS AWARDED

		July 1 through Oct. 31 Fiscal Years to Date	
I. Research Grants		1975-76	1976-77
A. Federally Sponsored	\$	214,368.00	\$ 197,385.00
B. Privately and State Sponsored		48,416.63	89,347.00
Total Research Grants	\$	262,784.63	\$ 286,732.00
II. Institutes and Workshops		43,740.00	11,100.00
III. Public Service Grants and Contracts		500,319.73	866,830.06
IV. Program Development and Innovation Grants		402,517.00	358,621.02
V. Equipment Grants		55,700.00	22,860.00
VI. Student Aid Grants		1,192,731.00	1,551,064.00
TOTAL ALL GRANTS AND CONTRACTS	\$	2,457,792.36	\$ 3,097,207.08

COMPARATIVE SUMMARY OF GRANTS AND CONTRACTS AWARDED

		July 1 through Nov. 30 Fiscal Years to Date	
I. Research Grants		1975-76	1976-77
A. Federally Sponsored	\$	235,871.00	\$ 92,569.00
B. Privately and State Sponsored		48,624.63	247,339.00
Total Research Grants	\$	284,495.63	\$ 339,908.00
II. Institutes and Workshops		49,280.00	15,845.94
III. Public Service Grants and Contracts		506,793.73	882,980.06
IV. Program Development and Innovation Grants		654,355.00	358,621.02
V. Equipment Grants		55,700.00	36,610.00
VI. Student Aid Grants		1,665,931.00	1,551,064.00
TOTAL ALL GRANTS AND CONTRACTS	\$	3,216,555.36	\$ 3,185,029.02

COMPARATIVE SUMMARY OF GRANTS AND CONTRACTS AWARDED

		July 1 through Dec. 31 Fiscal Years to Date	
I. Research Grants		1975-76	1976-77
A. Federally Sponsored	\$	235,871.00	\$ 105,319.00
B. Privately and State Sponsored		50,204.96	250,339.00
Total Research Grants	\$	286,075.96	\$ 355,658.00
II. Institutes and Workshops		49,480.00	15,845.94
III. Public Service Grants and Contracts		509,763.73	882,980.06
IV. Program Development and Innovation Grants		654,355.00	388,621.02
V. Equipment Grants		55,700.00	36,610.00
VI. Student Aid Grants		2,166,169.00	1,551,064.00
TOTAL ALL GRANTS AND CONTRACTS	\$	3,721,543.69	\$ 3,230,779.02

COMPARATIVE SUMMARY OF GRANTS AND CONTRACTS AWARDED

		July 1 through Jan. 31 Fiscal Years to Date	
I. Research Grants		1975-76	1976-77 (corrected)
A. Federally Sponsored	\$	320,696.00	\$ 267,291.00
B. Privately and State Sponsored		54,230.09	80,315.00 (corrected)
Total Research Grants	\$	374,926.09	\$ 347,606.00
II. Institutes and Workshops		49,480.00	72,357.94
III. Public Service Grants and Contracts		533,009.73	909,819.06
IV. Program Development and Innovation Grants		657,460.00	388,621.02
V. Equipment Grants		55,700.00	36,610.00
VI. Student Aid Grants		2,175,685.00	2,890,421.00
TOTAL ALL GRANTS AND CONTRACTS	\$	3,846,260.82	\$ 4,645,435.02

#2-1975 ERIKSEN'S, INC., TOLEDO, OHIO

Resolution: Ralph W. McDonald

No. 46-77 It was moved by Mr. Simmons, seconded by Mr. Spiegel, that the following Resolution be approved:

RESOLUTION

WHEREAS, members of the Board of Trustees were deeply saddened to learn of the death of President Emeritus Ralph W. McDonald on January 21, 1977, in Russellville, Arkansas; and

WHEREAS, Dr. McDonald served Bowling Green State University during the decade from 1951 to 1961, having held administrative positions in Washington, D. C. in the National Education Association, and on the National Committee on Atomic Information, as well as a member of the staff at the University of North Carolina; and

WHEREAS, during his period of distinguished service in the Bowling Green community, the University offered consistently high quality undergraduate and graduate programs and made the transition from a teacher training oriented institution to a mature, multipurpose educational facility, with notable additions to the student body, the staff and the physical appearance of the campus; and

WHEREAS, his contributions to higher education are a monument to his memory, as evidenced by the period of growth under his leadership, which is reflected in the outstanding career goals achieved by thousands of young men and young women who benefited from the efforts of Dr. and Mrs. McDonald to do their very best to provide a quality of excellence in the classroom, in the residence hall and in the field;

THEREFORE, BE IT RESOLVED, That the members of the Board, individually and collectively, extend sincere sympathy to his family and express appreciation for the outstanding effort he and his family gave to the guidance of the University during its period of rapid growth; and

BE IT FURTHER RESOLVED, That this Resolution be spread upon the official minutes of the University and that a copy be forwarded to Athleen, his wife, and to his daughter, who survive him.

The motion was adopted by unanimous vote.

Resolution: J. Levan Hill

No. 47-77 It was moved by Mr. Simmons, seconded by Mr. Spiegel, that the following Resolution be approved:

RESOLUTION

WHEREAS, the Board of Trustees has learned of the death of Dr. J. Levan Hill on October 21, 1976; and

WHEREAS, Dr. Hill served the University from 1948 to 1975 as Associate Professor, Professor and Chairman of the Department of Industrial Arts and Engineering Drawing; and

WHEREAS, as a teacher of undergraduate and graduate courses in industrial education, he established a record of distinguished service which was reflected in high quality programs and recognition by his colleagues upon his retirement as Professor Emeritus of Industrial Education and Technology; and

WHEREAS, in recognition of his creative skill as a designer of handwrought silver objects, which were viewed by a wide audience throughout the state and the nation, awards were bestowed upon Dr. Hill as one of the finest contemporary craftsmen in the country;

THEREFORE, BE IT RESOLVED, That the Board of Trustees expresses sincere appreciation for his outstanding service to the University and for the enrichment of the cultural heritage of this area by his contributions in the art of silversmithing; and

BE IT FURTHER RESOLVED, That this Resolution be spread upon the official minutes of the University and that a copy be forwarded to his wife, Marian, who survives him.

The motion was adopted by unanimous vote.

Resolution: Wayne F. Cornell

No. 48-77 It was moved by Mr. Simmons, seconded by Mr. Spiegel, that the following Resolution be approved:

RESOLUTION

WHEREAS, the Board of Trustees has learned of the death of Wayne F. Cornell on November 20, 1976; and

WHEREAS, Mr. Cornell was a member of the staff in the Department of Mathematics from 1943 to 1959--serving in the positions of Assistant Professor and Associate Professor until his retirement; and

WHEREAS, he gave wholeheartedly of his time and energies in the training of young people--by his leadership as high school principal for 16 years and by the dedication and personal support he brought to improvement of the climate for learning at the University;

THEREFORE, BE IT RESOLVED, That this Board of Trustees extends sympathy to the family and expresses appreciation for Mr. Cornell's loyal service to the University; and

BE IT FURTHER RESOLVED, That this Resolution be spread upon the official minutes of the University and that a copy be forwarded to each of his three sons, who survive him.

The motion was adopted by unanimous vote.

2-1978 ERIKSEN'S, INC., TOLEDO OHIO

Resolution: Dale Haven

No. 49-77 It was moved by Mr. Simmons, seconded by Mr. Spiegel, that the following Resolution be approved:

RESOLUTION

WHEREAS, the Board of Trustees has learned of the death of Dale Haven, former staff member in the School of Music, on January 12, 1977; and

WHEREAS, Mr. Haven was appointed to the position of Associate Professor of Music in 1948, having been a member of the staff in music at Morehead State (Kentucky); State Teachers College, Ithaca, N. Y.; Concord College, Athens, West Virginia; and the Biarritz American University in France; and

WHEREAS, he contributed to the cultural enrichment of the students and the citizens of the community as a teacher of piano and as organist for the First Presbyterian Church and for St. John's Episcopal Church until his retirement in 1960; and

WHEREAS, recognition was given to him in the naming of Haven House, an apartment complex built at 1515 East Wooster Street, the site of his home;

THEREFORE, BE IT RESOLVED, That this Board expresses sincere sympathy to the family and deep appreciation for Mr. Haven's devoted service to the University, to the community and to the church; and

BE IT FURTHER RESOLVED, That this Resolution be spread upon the official minutes of the University and that a copy be forwarded to Billie, his wife, and to his daughter, Diana (Mrs. Fred Matteucci), who survive him.

The motion was adopted by unanimous vote.

Personnel Changes

No. 50-77 It was moved by Mr. Rood and seconded by Mr. Lipaj that the following personnel changes be approved. The motion was approved with no negative votes.

PERSONNEL CHANGES

February 10, 1977

Administration

New Appointments

Stephen C. Beckholt, Assistant Football Coach, Lecturer in Health and Physical Education (HPE), \$14,000 fiscal year rate, effective December 20, 1976, through March 31, 1978
 Charles Butler, Assistant Football Coach, Lecturer in HPE, \$16,500 fiscal year rate, effective January 27, 1977, through March 31, 1978
 Gary R. Pinkel, Assistant Football Coach, Lecturer in HPE, \$8,400 fiscal year rate, effective January 3, 1977, through March 31, 1978
 Michael J. Rasmussen, Assistant Football Coach, Lecturer in HPE, \$15,500 fiscal year rate, effective January 3, 1977, through March 31, 1978
 Richard J. Rehmer, Director, Personnel Support Services, Operations Area, \$24,000 fiscal year rate, effective November 8, 1976, through June 30, 1977
 Dennis E. Stolz, Head Football Coach, Lecturer in HPE, \$25,000 fiscal year rate, effective December 15, 1976, through March 31, 1978

Resignations

Carl Battershell, Assistant Football Coach and Instructor in Health and Physical Education (HPE), effective January 14, 1977
 Anne R. Crawford, Director, University Publications, effective December 31, 1976
 Larry N. Frederick, Systems Analyst, Computational Services, effective January 1, 1977
 John D. Hayes, Director of Operational Planning, effective November 19, 1976
 Michael Jacobs, Assistant Football Coach, Assistant Wrestling Coach, Lecturer in HPE, effective January 7, 1977
 James W. Ladd, Director of Development, effective December 8, 1976
 Donald E. Nehlen, Head Football Coach, Assistant Professor of HPE, effective January 7, 1977

Changes in Assignment, Title and Salary

Russell M. Jacques, Assistant Football Coach, Lecturer in Health and Physical Education (HPE), (change in salary and contract period) from \$13,200 to \$13,700 fiscal year rate, effective January 3, 1977, through March 31, 1978
 James W. Lessig, from Director of Alumni Services to Executive Director of Alumni and Development, (change in position and salary) from \$29,500 to \$30,500 fiscal year rate, effective January 1, 1977, through June 30, 1977
 Larry A. Thompson, Assistant Football Coach, Lecturer in HPE, (change in salary and contract period) from \$12,000 to \$12,600 fiscal year rate, effective January 3, 1977, through March 31, 1978
 Jerry L. Updegraff, from Assistant Director of Alumni Services to Director of Annual Funds, (change in position and salary) from \$16,500 to \$17,500 fiscal year rate, effective January 1, 1977, through June 30, 1977
 Larry J. Weiss, from Assistant Director of Alumni Services to Director of Alumni Activities, (change in position and salary) from \$17,340 to \$17,500 fiscal year rate, effective January 1, 1977, through June 30, 1977

Transfer from Classified Service to Contract Appointment

Joan Blome, Special Events Coordinator, Office of the President, \$12,272 fiscal year rate, effective December 1, 1976

Personnel Changes (continued)ACADEMIC AREA *Leaves of Absence

George E. Scherff, Associate Professor of Industrial Education & Technology, on leave Winter and Spring Quarters, 1977. (Appointed part-time Winter Quarter)

Resignations

Robert W. Decker, Assistant Professor of Business Education; effective June 15, 1977
 Robert Huber, Instructor of Quantitative Analysis & Control; effective August 27, 1976
 Timothy G. Roberts, Assistant Professor of Special Education; effective January 1, 1977
 Donald D. Simmons, Associate Professor of Legal Studies; effective June 15, 1977
 Marcella Grater Wright, Psychological Technician in the Personal Development and Life Planning Center; effective December 31, 1976

Changes in Assignments, Ranks and Salaries

Gioacchino Balducci, Associate Professor of Romance Languages, salary from \$16,890 to \$17,890 academic year rate effective January 1, 1977; inequity adjustment
 Marcelino Cuellar, Director of Personal and Social Development Programs, Student Development Program, salary increased from \$17,343 to \$17,843 fiscal year rate effective September 1, 1976; completion of doctoral requirements
 Donna G. Fricke, Assistant Professor of English, given a dual appointment in Rehabilitation Counseling with the College of Health and Community Services, effective December 8, 1976
 Gilbert Frisbie, Assistant Professor of Marketing, salary increased from \$15,700 to \$16,200 academic year rate effective September 15, 1976; completion of doctoral requirements
 Ardath Gilmore, Budget Accountant in the College of Arts and Sciences Dean's Office, salary increased from \$16,786 to \$18,500 fiscal year rate effective November 1, 1976; results of inequity review by Director of Equal Opportunity Compliance
 Linda L. Green, from Lecturer to Instructor in Ethnic Studies and School of Speech Communication, salary increased from \$10,500 to \$11,000, effective September 15, 1976
 Agnes M. Hooley, Professor of Physical Education and Recreation, salary increased from \$26,695 to \$28,695 academic year rate effective September 15, 1976; special services increment
 Thomas D. Klein, from Assistant to Associate Professor of English, salary increased from \$16,323 to \$17,073 academic year rate effective September 15, 1976; resulting from appeal through English Department Promotion & Tenure Review Committee
 Park E. Leathers, from Assistant to Associate Professor of Quantitative Analysis and Control, effective November 15, 1976; completion of doctoral requirement
 Louis E. Marini, Associate Professor of Performance Studies, salary increased from \$21,740 to \$23,740 effective Winter, Spring and Summer, 1977; special services increment
 Irwin Oster, Professor of Biological Sciences, formerly reported on leave 1976-77 academic year, returned to full-time contract reduced load at \$16,249.17 on \$24,654 academic year rate effective October 25, 1976
 David G. Pechak, from Research Fellow to Research Associate in Biological Sciences, salary increased from \$8,000 to \$10,000 fiscal year rate effective January 1, 1977; completion of doctoral requirements
 Alois H. A. Tinnemans, Research Associate in Chemistry, period of employment originally reported as 1976-77 academic year. Contract revised to indicate \$10,000 fiscal year rate for the period September 10, 1976 - September 9, 1977.
 Duane Tucker, from Director of Broadcasting Services to Director of Television Services, effective July 1, 1976
 Laura A. Wilson, from Associate Professor to Professor of Home Economics with rank increase in salary of \$1,000; also special services increment of \$2,000; thereby increasing 1976-77 academic year salary from \$19,208 to \$22,028 effective September 15, 1976.

Special Assignments and Appointments

Sally S. Blowers, appointed Adjunct Assistant Professor of Nursing effective November 8, 1976
 A. Evelyn Capoun, appointed Senior Lecturer in Social Work, College of Health & Community Services, effective January 24, 1977
 Margaret Doheny, appointed Adjunct Instructor in Nursing, effective November 8, 1976
 Ellsworth M. Edwards, appointed Professional Associate in Social Work and Criminal Justice in College of Health & Community Services, effective January 24, 1977
 George Hageage, Jr., appointed Adjunct Professor of Biological Sciences and Provisional Graduate Faculty member effective October 19, 1976
 Matthew H. Hohn, appointed Adjunct Professor in Biological Sciences effective May 25, 1976
 Peter Lau, appointed Adjunct Associate Professor of Biological Sciences and Provisional Graduate Faculty member effective October 19, 1976
 Robert A. Marcson, appointed Lecturer in Social Work in College of Health & Community Services effective January 24, 1977
 Nancie S. Merlino appointed Adjunct Instructor in Nursing, effective August 17, 1976
 Harve S. Meskin appointed Professional Associate in Psychology, effective November 1, 1976
 Robert A. Muehleisen appointed Professional Associate in Psychology, effective November 1, 1976
 John F. Monagle appointed Senior Lecturer in College of Health & Community Services, effective January 24, 1977
 James R. Patrick appointed Adjunct Professor of Biological Sciences and Provisional Graduate Faculty member effective October 19, 1976
 Jacques D. Rietzke appointed Lecturer in Social Work and Criminal Justice in College of Health & Community Services, effective January 24, 1977
 Charlotte A. Sargent appointed Adjunct Instructor in Nursing, effective August 17, 1976
 Lucille Schmitz appointed Lecturer in Social Work in College of Health and Community Services, effective January 24, 1977
 Nancy E. Senasack appointed Adjunct Assistant Professor in Nursing, effective August 17, 1976
 Paul R. Sullivan appointed Professional Associate in Social Work and Criminal Justice in College of Health and Community Services, effective January 24, 1977
 Linda G. Vander Heyden appointed Adjunct Instructor in Nursing effective November 8, 1976
 Virginia A. Whitmire appointed Adjunct Assistant Professor of Nursing effective November 8, 1976

* Changes and appointments effective since the Board of Trustees meeting October 21, 1976

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Personnel Changes (continued)ACADEMIC AREA

PART-TIME FACULTY APPOINTMENTS - TEMPORARY CONTRACTS

<u>Name/Rank and Area</u>	<u>Salary</u>	<u>Period of Employment</u>
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NEW FACULTY

Joseph Ajala, Asst. Professor-Ethnic Studies	\$ 1,200	Fall Quarter, 1976
Joyce F. Chapple, Lecturer-Sociology	1,000	Winter Quarter, 1977
Paul W. Foos, Asst. Professor-Psychology	1,200	Winter Quarter, 1977
Christopher Geist, Instructor-Popular Culture	11,000 ac.yr.rate	Winter/Spring, 1977
Ralph D. Hight, Asst. Professor-Physics	4,500	Winter/Spring, 1977
Cynthia A. Hubbard, Instructor-Computer Science	11,000 ac.yr.rate	Winter/Spring, 1977
Louise T. Parks, Instructor-Home Economics	1,000	Winter Quarter, 1977
Jean B. Rehkopf, Instructor-Home Economics	1,500	Winter Quarter, 1977
Josephine D. Squier, Instructor-Special Education	11,055 ac.yr.rate	Winter/Spring, 1977

REAPPOINTMENTS

Judith Andre, Instructor-Philosophy	2,200	Winter Quarter, 1977
Gerald Biernacki, Instructor-Foundations & Inquiry	1,000	Winter Quarter, 1977
Larry Bowersox, Instructor-Ind. Educ. & Technology	500	Fall Quarter, 1976
Burdette Corthell, Instructor-Student Teaching	1,500	Winter Quarter, 1977
James P. Davidson, Jr., Asst. Prof.-Foundations & Inquiry	1,200	Winter Quarter, 1977
Ray E. Deardorff, Instructor-Student Teaching	3,000	Winter Quarter, 1977
J. Patrick Gallagher, Instructor-Special Education	750	Winter Quarter, 1977
Wallace Glenwright, Instructor-Student Teaching	1,500	Winter Quarter, 1977
Wayne Graham, Lecturer-Ethnic Studies	1,900	Fall/Winter, 1976-77
Norman J. Lattanza, Instructor-Foundations & Inquiry	1,000	Winter Quarter, 1977
Bert Lucas, Lecturer-Social Work	1,000	Winter Quarter, 1977
David H. McLane, Lecturer-Sociology	1,200	Winter Quarter, 1977
Harvey Miner, Assoc. Prof.-Ind. Educ. & Technology	1,400	Winter Quarter, 1977
James L. Niday, Instructor-Foundations & Inquiry	1,000	Winter Quarter, 1977
M. Garnet Ohns, Instructor-Home Economics	1,000	Winter Quarter, 1977
E. Louise Owen, Instructor-Home Economics	1,000	Winter Quarter, 1977
Jacques D. Rietzke, Lecturer-Sociology	1,000	Winter Quarter, 1977
Barbara C. Rothe, Instructor-Health & Phys. Educ.	800	Winter Quarter, 1977
Constance Schaffer, Instructor-Curriculum & Instr.	2,650	Winter Quarter, 1977
George Scherff, Assoc. Prof.-Ind. Educ. & Technology	1,750	Winter Quarter, 1977
Mary M. Sheffler, Lecturer-Sociology	1,200	Winter Quarter, 1977
Janet Sheldon, Instructor-Special Education	1,000	Winter Quarter, 1977
Winfried Strieter, Asst. Prof.-Ind. Educ. & Tech.	1,200	Winter Quarter, 1977
Alex Thomas, Instructor-Foundations & Inquiry	1,000	Winter Quarter, 1977
Patricia Welt, Instructor-Phys. Educ. & Recreation	2,250	Winter/Spring, 1977
Arthur Whimbey, Instructor-CUE Center (Center for Competency-Based Undergraduate Education)	6,000	Winter Quarter, 1977
Cheryl Wienke, Instructor-Student Teaching	1,500	Winter Quarter, 1977
Russell Working, Asst. Prof.-Foundations & Inquiry	1,500	Winter Quarter, 1977

NON-FACULTY APPOINTMENTS - TERM CONTRACTS

<u>Name/Title and Area</u>	<u>Salary</u>	<u>Period of Employment</u>
Dorothy W. Chau, Assistant Director, Student Financial Aid	\$14,000 fyr	Jan. 24, 1977-June 30, 1977
Eddye D. Mabrey, Assistant Director-Placement	12,500 fyr	Nov. 1, 1976-June 30, 1977

EXTERNALLY-FUNDED PROGRAMS

Thomas G. Travis, Managing Editor, CUE Publications	10,000 fyr	Jan. 1, 1977-June 30, 1977
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Emeritus Status - W. Heinlen Hall

No. 51-77 It was moved by Mr. Lipaj and seconded by Mr. Rood that, on the recommendation of the Department of Chemistry, with the approval of the Honorary Degrees Committee, the Dean of the College of Arts and Sciences, Provost Rothe, and President Moore, W. Heinlen Hall be designated Professor Emeritus of Chemistry. The motion was approved with no negative votes.

REPORTSReport of President Moore

Dr. Moore said that he had received a note from Mrs. Ralph W. McDonald in which she expressed appreciation for remembrances she received from members of the University staff and from the community on the death of her husband, Dr. Ralph W. McDonald, fourth president of Bowling Green State University. The tenure of Dr. McDonald will be remembered, Dr. Moore stated, as one of the most outstanding in terms of excellence in the academic programs and expansion of student enrollment and facilities.

Dr. Moore commented on the budget for the next biennium and gave strong support to the Governor's proposal which provides about a six percent increase in the first year and slightly more the second year. He indicated that the institutions will receive the line item base subsidy for next year without consideration of enrollment and that it is anticipated that the cost-of-living increases for civil service personnel would be covered by funds appropriated by the General Assembly. Dr. Moore added that with the budget recommended it certainly should be possible to plan for next year--if the University received all of the funds indicated--without an increase in the instructional fee.

President Moore commended the staff members who cooperated in maintaining the ongoing operations of the University during the recent winter crisis and called attention to the excellent cooperation of all staff members in the energy conservation program which was implemented by the University.

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Dr. Moore concluded his report by outlining a new policy concerning the University Police and the implementing of a procedure to permit grievances to be heard. "I am announcing this proposed set of procedures because I am concerned about any students who may have grievances and deserve redress. I am equally concerned about members of our police force who are accused unfairly and also deserve redress," Dr. Moore stated.

The following statement was read by Dr. Moore:

POLICY STATEMENT

(Recommended by Myron Chenault, Richard Eakin,
and Richard Rehmer. Approved by
Hollis A. Moore, February 9, 1977)

University policies and procedures recently have undergone review and modification in a number of areas in order to provide opportunity for persons to register perceived grievances and to seek relief from such grievances. In keeping with this established practice, we propose the following process be implemented to permit grievances to be heard relative to operation of the University Police Department.

Any person who wishes to lodge a complaint involving the conduct of the University Police may register a written, signed complaint with the Assistant Vice Provost for Student Affairs (currently Bob G. Arrowsmith). Forms for lodging a complaint are available at Room 440, Student Services Building.

Upon receipt of a written complaint, the Assistant Vice Provost will review the complaint with the complainant and will forward it to the Administrative Advisor to the President (currently C. Richard Marsh) for an investigation.

The Administrative Advisor will have full investigative authority to determine the factual background of a complaint, subject to state and federal laws regulating access to personal information. He will meet with the individuals involved in the complaint to seek a solution agreeable to all parties. If an acceptable solution is not reached, the complaint can then be resolved by a more formal hearing.

Procedural elements of such a hearing including the specification of remedies will follow standard grievance hearing procedures in order to assure fair and equitable treatment of all parties to the grievance. We recommend that this process be implemented as soon as possible to assure an opportunity for the hearing of grievances related to police actions and to enhance University Police efforts to serve and to safeguard the University community.

President Moore said that formal grievance procedures would be considered at the April meeting of the Board.

Report - Undergraduate Student Representative - Mark Kerns

Mr. Kerns submitted a written report which will be placed in the official files. In addition, he described Bowling Green's living units as the "best maintained in the state," announced the rescheduling of Trustee Night to Wednesday, April 13, and commented that the majority of the students believe the recreational facility is being constructed "in light of the original plans and the original intent of the building."

During discussion of the Student Recreational Facility and the size of the proposed indoor track, Mr. Shanklin said that the facility was well thought out by the Board, that all of the recently discussed points were considered, and that the building as designed and now being built is "precisely the way the Board of Trustees wanted it to be done." He added that the building was not designed for use by athletic groups but for the general recreation of all the students.

Mr. Lipaj stated that research which was done four or five years ago indicated it is not necessary to bank an indoor track and that basically the recreational facility track was designed for jogging and not competition.

Drawings of the existing track in the men's gym, the planned student recreational center track of 190 yards, and a standard 220 yard track were projected on a screen by Dr. Eakin, who explained the design of the track planned by the recreational facility architect. All present concurred in recommending that ways be found to inform the students concerning what is going to be included in the facility.

Report - Graduate Student Representative - Michael Coffman

Mr. Coffman's written report will be placed in the official files. He supported the comments concerning the recreational center being planned to provide facilities for all the students, as well as the proposed policy outlined by Dr. Moore for handling grievances concerning the University Police; announced that the Graduate Student Senate would like to implement a grant writing workshop on the campus and that the scheduling of breakfasts with the Graduate College Dean would undergo revision because of the energy crisis.

Current Energy Profile

Vice President Postich pointed out the following significant developments in the current operating procedures to conserve energy at the University:

1. The University is doing extremely well in the energy usage area with a reduction of natural gas consumption by 35 percent and electricity by 25 percent.
2. Only 10 percent of the energy used on the campus is natural gas; 90 percent is from other sources.
3. The period from November through January was 31 percent colder than the previous year, thereby requiring additional supplies.
4. One of the boilers was down at the onset of the early winter because of Environmental Protection Agency (EPA) requirements and it was necessary that the University use the gas boiler for six weeks--this has been turned off since and is scheduled for conversion to oil.
5. Most of the residence and lifestyle units are supported by steam and not gas.
6. In early January it looked as though the University was going to need relief and PUCO was asked for increased allocation; the third week in January the curtailment of usage was increased to 85 percent; only last week everyone was down to maintenance levels.

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Current Energy Profile (continued)

7. Efforts to meet the energy crisis include
 - (a) two-thirds cut in natural gas consumption in the shops and warehouses;
 - (b) two-thirds cut in consumption in the academically related areas;
 - (c) twenty-five percent reduction in residential areas; Guest House and Home Management House closed; gas shut off in some of the food areas thereby necessitating a change in the menus.
8. Areas of concern for the remainder of February and March include: WBGU Television, biology greenhouse, and Ice Arena.
9. Looking to the future -- the two new buildings, Musical Arts and Recreational Facility, will be steam supported, Alumni Center will be electrically supported, R dorms will be converted to steam, and the Ice Arena will be converted to oil.

President Moore expressed appreciation for the leadership of Mr. Postich during the energy crisis and for the dedication of all of the employees in an effort to adjust to a difficult period.

Mr. Shanklin acknowledged the work of everyone and particularly Mr. Postich in the energy crisis and said that there had been a great deal of foresight exercised on this campus by anticipation of the shortages and planning for utilization of other energy sources and this also assisted in the balancing of the budget.

Mr. Lipaj urged the administration to exercise caution in the cutting back of the temperatures in the buildings as structural problems could occur as a result, especially in the absence of a defined temperature for "maintenance levels."

Capital Improvements under Construction

President Moore reported that the advertising of bids for the Musical Arts Building will start on Friday, February 11, and that it is anticipated the architect will be selected soon for the health, physical education and recreation renovations. The written report of the Status of Capital Improvements, submitted by the University Architect, will be placed in the official files.

Status of the WBGU-TV RO Satellite Project

The following report was made by Kenneth M. Rothrock, Coordinator of Instructional Services:

The status of the WBGU-TV RO Satellite Project is as follows:

1. Payment of \$25,000 equity by WBGU-TV to the Corporation for Public Broadcasting has been made.
2. On-site engineering testing has been concluded.
3. The Bowling Green Planning Commission has approved the University's request to rezone the satellite site and has approved the preliminary site plan.
4. The Bowling Green City Council has drafted legislation which rezones the satellite site and approves the final site plan. The legislation has been given the necessary number of readings and has been tabled, pending the receipt of the final site plan from the Corporation for Public Broadcasting.
5. The Corporation for Public Broadcasting has recommended that WBGU-TV and WGTE-TV share the WBGU-TV RO satellite. Preliminary negotiations with WGTE-TV are in progress.
6. The Corporation for Public Broadcasting has included WBGU-TV among its first series of applications to the Federal Communications Commission for satellite construction permits.

Dated: January 28, 1977

Statements filed by Albert E. Dyckes and S. Arthur Spiegel, in accordance with Section 102.04(D) - Ohio Revised Code

The following statement has been filed with the President of the University and the Chairman of the Board of Trustees by Albert E. Dyckes, Trustee, under the date of January 3, 1977:

January 3, 1977

Second Filing
Original Filing 9/9/76

Dr. Hollis Moore
Office of the President
Bowling Green State University
Bowling Green, Ohio 43403

Charles Shanklin, Chairman
Board of Trustees
Bowling Green State University
Bowling Green, Ohio 43403

Dear Dr. Moore and Chairman Shanklin:

In accordance with recent amendments to Section 102.04(D) of the Ohio Revised Code effective August 27, 1976, as a member of the Board of Trustees of Bowling Green State University it is incumbent upon me to inform you per this statement that I am employed as a Legislative Agent for the Ohio Hospital Association.

REQUIRED STATEMENT

... Section 102.04(D) O.R.C.

Name: Albert E. Dyckes
Home Address: 1285 Inglis Avenue, Columbus, Ohio 43212
Public Agency Served: Bowling Green State University - Board of Trustees
Bowling Green, Ohio 43403
Other Public Agency: Ohio General Assembly
Statehouse, Columbus, Ohio 43215

(continued)

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Employer: Ohio Hospital Association
Employer's Address: 88 East Broad Street, Columbus, Ohio 43215
Job Title: Vice President - Government Relations
Job Duties: Represent the Ohio Hospital Association on matters pending before the Ohio General Assembly relative to hospitals.
Declaration: I hereby disqualify myself for two years from participation as a member of the Board of Trustees, Bowling Green State University, on any matter that may come before the Board upon which matter I represented the Ohio Hospital Association before the Ohio General Assembly. I further disqualify myself from participation in any decision by the Board regarding the purchase of goods or services from the Association.

/s/ Albert E. Dyckes
Signature

January 3, 1977
Date

Should a matter come before the Board of Trustees of the University directly related to an action taken by me as a legislative agent for the Ohio Hospital Association, it would be necessary for me to disqualify myself from participation in any Board action that might be taken on that matter.

While it seems remote that any matters involving the OHA and my work for the Association would come before the Board, it is important to adhere wholeheartedly to Section 102.04(D) of the Ohio Revised Code which makes provision for a person to hold an appointive position in a non-elective office and for that person to file a statement annually with the public agency he serves that identifies the goods and services that he vends in his private employment.

I am transmitting copies of this letter and statement to the Clerks of the Ohio House of Representatives and the Ohio Senate and to the Ohio Ethics Commission to be certain that my serving as a member of the Board of Trustees of Bowling Green State University and as a Legislative Agent for the Ohio Hospital Association before the Ohio General Assembly will be a matter of record.

You may wish to consider acceptance of this letter and statement through formal action by the Board.

Sincerely yours,

/s/ Albert E. Dyckes
Vice President - Government Relations

AED/bjk
cc: Clerk, Ohio House of Representatives
Clerk, Ohio Senate
Ohio Ethics Commission
Donald R. Newkirk, President, Ohio Hospital Association

The following statement has been filed with the President of the University and the Chairman of the Board of Trustees by S. Arthur Spiegel, Trustee, under the date of October 25, 1976:

Charles Shanklin, Chairman
Board of Trustees
Bowling Green State University
Bowling Green, Ohio 43403

October 25, 1976

Dr. Hollis Moore
Office of the President
Bowling Green State University
Bowling Green, Ohio 43403

Gentlemen:

In accordance with the recent amendments to Section 102.04(D) of the Ohio Revised Code effective August 27, 1976, as a member of the Board of Trustees of Bowling Green State University, it is incumbent upon me to inform you per this statement that I have been employed for several years as Special Counsel to the University of Cincinnati, a municipal university which has been partially funded by the State of Ohio, and in 1977 will become a state university.

The following constitutes the "Required Statement" provided in Section 102.04(D)2:

Name: S. Arthur Spiegel
Home Address: 4031 Egbert Avenue, Cincinnati, Ohio 45220
Public Agency Served: Bowling Green State University
Board of Trustees
Bowling Green, Ohio 43403
Other Public Agency: University of Cincinnati
Clifton Avenue
Cincinnati, Ohio 45221

Brief Description

Duties:

As Special Counsel to the University of Cincinnati, I have appeared in both State and Federal Courts representing the University in litigation involving Title VII claims, Civil Rights problems, questions involving the right to examine certain confidential materials, etc., and the rights of patients at the medical center; I have advised the University in matters relating to affirmative action; I have represented the University, as well as certain of the colleges

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Brief Description

Duties (cont.):

and departments in proceedings before the Faculty Personnel Committee on matters of tenure; and I have generally been available to assist at the request of the president and other senior officers of the University as special situations have arisen.

Declaration:

I hereby disqualify myself for two years from participation as a member of the Board of Trustees of Bowling Green State University on any matter which may come before the Board, upon which matter I have represented the University of Cincinnati before any state agency. I further disqualify myself from participation in any decision by the Board of Trustees of Bowling Green State University regarding such matter.

Furthermore, should a matter come before the Board of Trustees of Bowling Green State University which is directly related to any action taken by me as Special Counsel for the University of Cincinnati, before any state agency, it would be necessary for me to disqualify myself from participation in any such Board of Trustees' action that might be taken on that matter and I would certainly do so.

Even though it seems remote to me that any matter involving my representation as Special Counsel to the University of Cincinnati, would come before the Board of Trustees of Bowling Green State University, I wish to clearly state that I will adhere to Section 102.04(D) of the Ohio Revised Codes which makes provision for a person to hold an appointed position and a non-elective office and for that person to file a statement annually with the public agency that he serves, i.e. Bowling Green State University, which identifies the goods or services that he vends in his private employment, to wit, being an attorney and acting as Special Counsel for the University of Cincinnati.

Copies of this letter, which is intended to comply with Section 102.04(D)(2) Ohio Revised Code, are being filed with the Ohio Ethics Commission, and Dr. Warren Bennis, president of the University of Cincinnati, to be certain that my serving as member of the Board of Trustees of Bowling Green State University and as Special Counsel for the University of Cincinnati from time to time would be a matter of record.

I would appreciate your acceptance of this letter and the foregoing statement by formal action for the Board of Trustees.

Sincerely yours,

/s/ S. Arthur Spiegel

SAS/haw

cc: Ohio Ethics Commission
Dr. Warren Bennis, President
University of Cincinnati

Enrollment Report for Winter Quarter 1977

Report of enrollment for the Winter Quarter 1977, with comparable figures for the Winter Quarter 1976, was submitted and will be placed in the official files.

Reports of Examination by the Auditor of State

Audit reports, as follows, were received by the Secretary to the Board and summary pages included in the agenda material:

Bowling Green State University, National Director Student Loan, College Work-Study and Supplemental Educational Opportunity Grants Programs: Fiscal Years July 1, 1973--June 30, 1974, and July 1, 1974--June 30, 1975.

Copies of the complete reports will be placed in the official files, with supporting schedules also being available in the office of the University Treasurer, Paul R. Nusser.

Trustee Resignation

Chairman Shanklin advised the Board of Mr. Rood's intent to resign effective March 31, 1977. He explained that this notification was given by Mr. Rood as a result of adoption of Ruling EC-3 by the Ohio Ethics Commission requiring that members of boards of trustees of state-assisted colleges and universities file an annual financial disclosure statement by April 15 for the preceding year, effective beginning April 1, 1977.

Mr. Shanklin commented that it is regrettable that any agency of government should adopt a procedure to gather from private citizens personal information which is not relevant to the appointed position. He added that there are conflict of interest statutes to cover boards such as this and that it is "tragic to cut off the interest of responsible individuals in public service" for the reason that the public should be informed of personal sources of income. The resignation of Mr. Rood should be submitted officially to the Governor, Mr. Shanklin said, but the fact that he does submit his intentions avoids criminal liability. Mr. Shanklin recommended that no action be taken at this time in the event some change may be made in the ruling prior to April 1, 1977.

Date of Next Meeting

The chair announced that the date of the next meeting is Thursday, April 14, with the Trustee Night scheduled for the evening of Wednesday, April 13.

Other

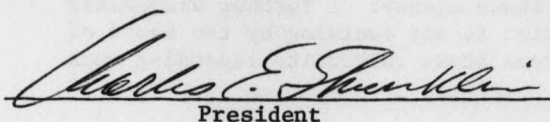
Ken Chambers of the Black Student Union (BSU) was recognized by the chair. He expressed thanks to the

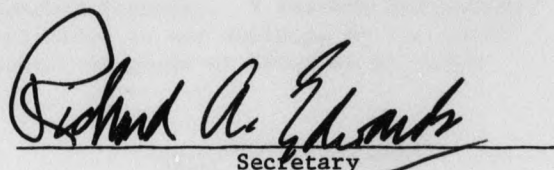
administration for the policy statement concerning the police and for being concerned about the matter. He said that he would like to see some changes within the University Police Department in line with an investigation of standards or procedures. While the BSU specifically represents black students, he said the group desires to initiate a line of communication with various levels of government concerning the problems of all students.

Adjournment

The meeting was declared adjourned at 12:15 p.m.

js


President


Secretary

Bowling Green, Ohio
April 14, 1977

As specified in the official meeting notice, the Board of Trustees met in the Alumni Room, University Union, with all members present: Charles Shanklin, Chairman; Robert Savage, Vice Chairman; Albert Dyckes; M. Shad Hanna; John Lipaj; Frazier Reams, Jr.; Norman Rood; Donald Simmons; and Arthur Spiegel.

Also present were President Hollis Moore; Richard Edwards, Vice President and Secretary to the Board; Joseph Perry, Faculty Representative; Mark Kerns, Undergraduate Student Representative; Michael Coffman, Graduate Student Representative; Myron Chenault, Director, Equal Opportunity Compliance; Richard Eakin, Vice Provost for Student Affairs; Roland Engler, University Architect; Michael Ferrari, Vice President of Resource Planning; James Hof, Vice President for Public Services; John LaTourette, Dean of the Graduate College; Charles Means, Vice Provost for Academic Services; Paul Nusser, Treasurer; George Postich, Vice President for Operations; Elton Ringer, Associate Vice President of Resource Planning; Kenneth Rothe, Provost; Attorney Duane Stranahan, Toledo; Attorney C. Richard Marsh, Administrative Advisor to the President; Genevieve Stang, Secretary, Faculty Senate; Stuart Givens, Professor of History and University Historian; Charles Barrell, Professor Emeritus of Political Science and Bowling Green Councilman, representing Mayor Alvin Perkins; Ober Simon, Resident State Examiner of Ohio; representatives of the press; and a number of observers.

Chairman Shanklin called the meeting to order at 10:15 a.m.

Minutes - February 10, 1977, Meeting

No. 52-77 It was moved by Mr. Simmons, and seconded by Mr. Dyckes, that the minutes of the February 10, 1977, meeting be approved as written. The motion was approved.

Affirmative Action Plan

The Chairman asked Mr. Chenault to report concerning development of the Plan presented. Mr. Chenault said that he received assistance from Duane Stranahan, Legal Counsel; Dr. Charles Means, Chairman of the Affirmative Action Advisory Committee; and Janice Frick, graduate student; and that he would comment on the three basic areas of the Plan: (1) compliance with laws; (2) developmental process; and (3) the new issues of this Plan.

In describing the requirements for compliance with the law, Mr. Chenault made the following points:

Bowling Green State University, as a Federal contractor, is prohibited by Executive Order 11246, as amended, from discriminating in employment on the basis of race, color, sex, religion, or national origin, and is required to take "affirmative action" to guarantee that applicants and employees are treated without regard to such factors.

Affirmative Action Regulations, known as Revised Order No. 4, and issued by the Labor Department, are designed to broaden employment opportunities for minorities and women and to eliminate policies and practices which, by intent or effect, have excluded or limited female and minority group employment. The University must develop affirmative action plans to (1) contain an analysis of our work force to identify those areas where the number of women and minorities is not reflective of their labor market representation and make a commitment to steps with goals and timetables for overcoming such disparities, and (2) identify those policies and practices which have an adverse impact on female and minority employees and commit the University to specific corrective action which will be taken to eliminate such adverse impact.

Mr. Chenault further outlined the provisions of Title VI of the 1964 Civil Rights Act and Title IX of the Education Amendments of 1972--each of which has served as a major compliance tool in ensuring equality of opportunity in education. He stated that Executive Order 11246, Title VI and Title IX require recipients of Federal financial assistance to ensure nondiscrimination.

He identified other laws to which the University is subject as Title VII of the Civil Rights Act of 1964, the Equal Pay Act of 1963, the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975, as well as various other Federal and State laws.

In tracing the development of the Plan, Mr. Chenault called attention to the wide dissemination of draft copies to over 300 people and covering a period from July 1976 through January 1977. The final draft, prepared in March 1977, Mr. Chenault said, was subjected to another round of careful review prior to being submitted to the Board of Trustees.

Mr. Chenault described the key points of the plan as

(1) Affirmative Action Policy and Procedures -- setting forth the policies relating to nondiscrimination in hiring, promotions, layoffs, salary and benefits, business relations, etc., including selection procedures and grievance procedures;